

Martin J. Chávez, Mayor

## City of Albuquerque Environmental Health Department



Alfredo R. Santistevan, Director

21 March 2006

**TO:** Bruce J. Perlman, Ph.D., Chief Administrative Officer  
**FROM:** Alfredo Robert Santistevan, Director, Environmental Health Department  
**SUBJECT:** Recommendation of Award: RFP06-010-SV, "Ozone Modeling Analysis"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Environmental Health Department, to solicit Proposals from qualified companies to provide Ozone Modeling Analysis to the City.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers. Ten RFP's were mailed to interested vendors, and three vendors attended the Pre-Proposal Conference. Three Proposals were submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP and contacted two respondents to clarify issues regarding the proposals submitted. The committee concluded evaluation and recommends award of contract to Sonoma Technology, Inc. This project is grant funded, so Geographical Preference and additional points for Community Involvement were not permitted.

Listed in ranking order are the respondent's composite score and average scores.

| <u>Offeror</u>            | <u>Composite Score</u> | <u>Average Score</u> | <u>Proposed Budget</u> |
|---------------------------|------------------------|----------------------|------------------------|
| Sonoma Technology, Inc.   | 4730                   | 946                  | \$117,010*             |
| Alpine Geophysics, LLC    | 4540                   | 908                  | \$119,873              |
| Desert Research Institute | 4135                   | 827                  | \$119,723              |

Fund Source: Grant

\*Published budget per grant: \$120,000. Sonoma Technology submitted an alternate offer to provide two models (as permitted in the RFP) as negotiated, not to exceed \$120,000.

21 March 2006

Bruce J. Perlman, Ph.D.

Recommendation of Award: RFP06-010-SV,

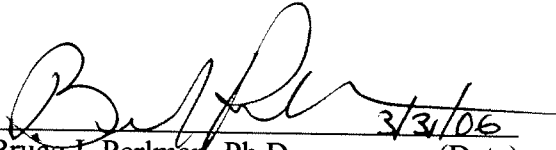
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I concur with the ad hoc committee's recommendation. The Department will begin contract negotiations immediately upon your approval.

Per the City Purchases Ordinance, this recommendation will be forwarded to City Council for final approval.

Approved:

Recommended:

  
Bruce J. Perlman, Ph.D. 3/31/06  
Chief Administrative Officer (Date)

  
Ed Adams, 3-30-06  
Chief Operations Officer (Date)

Attachment: Composite Score Sheet

Original: Sandy Vescovi, Contract Section Supervisor, Purchasing Division, DFAS  
Copy: Tanda L. Meadors, Director, DFAS  
John J. Vigil, Purchasing Officer  
File: RFP06-010-SV

**Composite Score:  
RFP06-010-SV, "Ozone Modeling Analysis"**

| EVALUATORS | EVALUATION CRITERIA  | EVALUATION<br>FACTORS | OFFERORS                    |                                 |                              |
|------------|--|-----------------------|-----------------------------|---------------------------------|------------------------------|
|            |  |                       | ALPINE<br>GEOPHYSICS<br>LLC | DESERT<br>RESEARCH<br>INSTITUTE | SONOMA<br>TECHONOLGY<br>INC. |
| IT         | Offeror's general approach & plans to meet the requirements of the RFP.  | Up to 100             | 95                          | 90                              | 95                           |
| CA         |  |                       | 100                         | 80                              | 100                          |
| JS         |  |                       | 100                         | 85                              | 100                          |
| EP         |  |                       | 100                         | 100                             | 100                          |
| MS         |  |                       | 80                          | 80                              | 100                          |
|            | <b>SUB TOTAL</b>   |                       | <b>475</b>                  | <b>435</b>                      | <b>495</b>                   |
| IT         | Offeror's detailed plans to meet the objectives of each task, activity, etc. on the required schedule.   | Up to 200             | 185                         | 185                             | 190                          |
| CA         |  |                       | 195                         | 150                             | 195                          |
| JS         |  |                       | 170                         | 200                             | 195                          |
| EP         |  |                       | 190                         | 180                             | 190                          |
| MS         |  |                       | 150                         | 100                             | 180                          |
|            | <b>SUB TOTAL</b>   |                       | <b>890</b>                  | <b>815</b>                      | <b>950</b>                   |
| IT         | Experience & qualifications of the Offeror & Personnel as shown on staff resumes to perform the tasks described in Part 3, Scope of Services.  | Up to 200             | 185                         | 185                             | 190                          |
| CA         |  |                       | 195                         | 180                             | 190                          |
| JS         |  |                       | 185                         | 200                             | 195                          |
| EP         |  |                       | 190                         | 190                             | 190                          |
| MS         |  |                       | 150                         | 180                             | 200                          |
|            | <b>SUB TOTAL</b>   |                       | <b>905</b>                  | <b>935</b>                      | <b>965</b>                   |
| IT         | Adequacy of proposed project management and resources to be utilized by the Offeror.   | Up to 100             | 85                          | 75                              | 80                           |
| CA         |  |                       | 100                         | 75                              | 100                          |
| JS         |  |                       | 100                         | 75                              | 75                           |
| EP         |  |                       | 100                         | 100                             | 100                          |
| MS         |  |                       | 90                          | 70                              | 100                          |
|            | <b>SUB TOTAL</b>   |                       | <b>475</b>                  | <b>395</b>                      | <b>455</b>                   |
| IT         | Offeror's past performance on projects of similar scope and size   | Up to 200             | 145                         | 150                             | 150                          |
| CA         |  |                       | 200                         | 150                             | 190                          |
| JS         |  |                       | 140                         | 150                             | 165                          |
| EP         |  |                       | 200                         | 190                             | 190                          |
| MS         |  |                       | 150                         | 100                             | 180                          |
|            | <b>SUB TOTAL</b>   |                       | <b>835</b>                  | <b>740</b>                      | <b>875</b>                   |
| IT         | Overall ability of the Offeror, as judged by the evaluation committee, to successfully complete the project within the proposed schedule. This judgment will be based upon factors such as project management plan and availability of staff and resources | Up to 100             | 90                          | 70                              | 95                           |
| CA         |  |                       | 100                         | 75                              | 100                          |
| JS         |  |                       | 100                         | 50                              | 100                          |
| EP         |  |                       | 90                          | 80                              | 95                           |
| MS         |  |                       | 90                          | 50                              | 100                          |
|            | <b>SUB TOTAL</b>   | <b>Up to 900</b>      | <b>470</b>                  | <b>325</b>                      | <b>490</b>                   |
|            | <b>TOTAL TECHNICAL SCORE</b>   |                       | <b>4050</b>                 | <b>3645</b>                     | <b>4230</b>                  |
| IT         | Cost Proposal  | Up to 100             | 98                          | 98                              | 100                          |
| CA         |  |                       | 98                          | 98                              | 100                          |
| JS         |  |                       | 98                          | 98                              | 100                          |
| EP         |  |                       | 98                          | 98                              | 100                          |
| MS         |  |                       | 98                          | 98                              | 100                          |
|            | <b>SUB TOTAL</b>   |                       | <b>490</b>                  | <b>490</b>                      | <b>500</b>                   |
|            | <b>TOTAL COMPOSITE SCORE</b>   |                       | <b>4540</b>                 | <b>4135</b>                     | <b>4730</b>                  |
|            | <b>TOTAL AVERAGE SCORE</b>   |                       | <b>908</b>                  | <b>827</b>                      | <b>946</b>                   |